

West Devon Borough Council
Customer First Budgets 2019/20 (Draft)

Cost Centre Code	Cost Centre Description	Budget Manager	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	(*) Other Adjustments	19/20 Draft Net Budget	
			£'s	£'s	£'s	£'s	£'s	£'s	
1	W1010	Customer Contact Centre	Anita Ley	154,872	68,628	223,500	7,700	0	231,200
2	W1013	Localities	Richard Easthope	207,000	20,500	227,500	9,500	1,300	238,300
3	W1014	Case Management	Kate Hamp	958,606	(13,600)	945,006	23,000	0	968,006
4	W1015	Specialists	Drew Powell	794,000	(15,690)	778,310	48,600	0	826,910
5	W1020	Planning Applications & Advice	Pat Whymer	(301,295)	0	(301,295)	(53,500)	0	(354,795)
6	W1040	Local Land Charges	Tom Jones	(88,806)	0	(88,806)	0	0	(88,806)
7	W1060	Community Development	Tom Jones	51,400	0	51,400	6,600	0	58,000
8	W1102	Tamar Valley Trust	Chris Brook	48,082	0	48,082	0	900	48,982
9	W1104	Land & Investment Properties	Chris Brook	0	(328,000)	(328,000)	(100,000)	(643,000)	(1,071,000)
10	W1161	Kilworthy Park Offices	Chris Brook	275,651	(1,300)	274,351	3,900	10,900	289,151
11	W1200	Public Transport Assistance	Tom Jones	20,785	0	20,785	(7,600)	0	13,185
12	W1250	CoP Leads & Group Manager	Drew Powell	140,000	1,560	141,560	10,000	0	151,560
13	W1306	Countryside Recreation	Chris Brook	10,080	0	10,080	0	0	10,080
14	W1310	Leisure Centres	Chris Brook	390,343	(57,475)	332,868	0	0	332,868
15	W1311	Outdoor Sports and Recreation	Chris Brook	16,510	0	16,510	(1,700)	0	14,810
16	W1400	Other Employment Estates	Chris Brook	(10,528)	0	(10,528)	0	3,900	(6,628)
17	W1501	General Health	Ian Luscombe	14,970	0	14,970	(800)	0	14,170
18	W1503	Public Health	Ian Luscombe	(9,700)	9,700	0	0	0	0
19	W1531	Licensing	Ian Luscombe	(84,351)	(6,200)	(90,551)	0	0	(90,551)
20	W1533	Pest Control	Ian Luscombe	14,493	0	14,493	0	1,000	15,493
21	W1534	Pollution Control	Ian Luscombe	(3,471)	0	(3,471)	0	800	(2,671)
22	W1535	Food Safety	Ian Luscombe	5,698	(5,000)	698	0	0	698
23	W1536	Health & Safety at Work	Ian Luscombe	0	1,500	1,500	0	0	1,500
24	W1544	Community Safety	Ian Luscombe	5,000	1,500	6,500	0	0	6,500
25	W1545	Emergency Planning	Ian Luscombe	5,370	0	5,370	0	0	5,370
26	W1551	Homelessness	Isabel Blake	128,547	0	128,547	(12,000)	0	116,547
27	W1552	Housing Advice	Isabel Blake	1,200	0	1,200	0	0	1,200
28	W1553	Housing Enabling	Tom Jones	240	0	240	0	0	240
29	W1555	Private Sector Housing Renewal	Ian Luscombe	15,700	0	15,700	(10,000)	0	5,700
30	W1565	Housing Benefit Payments	Isabel Blake	100,953	0	100,953	(50,000)	0	50,953
31	W1568	Housing Benefit Administration	Isabel Blake	(113,487)	0	(113,487)	20,000	0	(93,487)
32	W1571	Council Tax Collection	Isabel Blake	(274,500)	0	(274,500)	0	0	(274,500)
33	W1574	Council Tax Support	Isabel Blake	(56,000)	0	(56,000)	0	0	(56,000)
				2,417,362	(323,877)	2,093,485	(106,300)	(624,200)	1,362,985

MTFS - Medium Term Financial Strategy, cost pressures and savings agreed as part of the budget process

(*) Other Adjustments = budget changes required following the award of the new Waste & Cleansing contract, allocation of price inflation to service budgets etc.

Customer Contact Centre	Anita Ley	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
		£'s	£'s	£'s	£'s	£'s	£'s
W1010	Expenditure						
	Employees	297,772	47,928	345,700	7,700	0	353,400
	Transport Related	1,800	0	1,800	0	0	1,800
	Income						
	Recharges	(144,700)	20,700	(124,000)	0	0	(124,000)
	Net Expenditure	154,872	68,628	223,500	7,700	0	231,200

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc.

Localities	Richard Easthope	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
		£'s	£'s	£'s	£'s	£'s	£'s
W1013	Expenditure						
	Employees	231,400	(6,300)	225,100	9,500	0	234,600
	Transport Related	21,200	0	21,200	0	1,300	22,500
	Income						
	Recharges	(45,600)	26,800	(18,800)	0	0	(18,800)
	Net Expenditure	207,000	20,500	227,500	9,500	1,300	238,300

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc.

Case Management	Kate Hamp	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
		£'s	£'s	£'s	£'s	£'s	£'s
W1014	Expenditure						
	Employees	1,144,900	19,600	1,164,500	23,000	0	1,187,500
	Transport Related	2,800	0	2,800	0	0	2,800
	Supplies & Services	72,806	0	72,806	0	0	72,806
	Income						
	Recharges	(261,900)	(33,200)	(295,100)	0	0	(295,100)
	Net Expenditure	958,606	(13,600)	945,006	23,000	0	968,006

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc.

Specialists	Drew Powell	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
		£'s	£'s	£'s	£'s	£'s	£'s
W1015	Expenditure						
	Employees	1,172,800	18,310	1,191,110	48,600	0	1,239,710
	Transport Related	20,500	0	20,500	0	0	20,500
	Supplies & Services	400	0	400	0	0	400
	Income						
	Recharges	(399,700)	(34,000)	(433,700)	0	0	(433,700)
	Net Expenditure	794,000	(15,690)	778,310	48,600	0	826,910

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc.

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1020	Planning Applications & Advice	Pat Whymer						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		31,850	0	31,850	0	0	31,850
	Income							
	Fees & Charges		(333,145)	0	(333,145)	(53,500)	0	(386,645)
	Net Expenditure		(301,295)	0	(301,295)	(53,500)	0	(354,795)

(*) Duty Planning Service Charging (£3.5k), Increase in Planning Fee Income (£50.0k)

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1040	Local Land Charges	Tom Jones						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		3,890	0	3,890	0	0	3,890
	Third Party Payments		17,550	0	17,550	0	0	17,550
	Income							
	Fees & Charges		(110,246)	0	(110,246)	0	0	(110,246)
	Net Expenditure		(88,806)	0	(88,806)	0	0	(88,806)

The salary costs of staff delivering these services are sat within the case management and specialist budgets. An appropriate allocation of these costs will be apportioned to this budget for staff costs.

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1060	Community Development	Tom Jones						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		51,400	0	51,400	6,600	0	58,000
	Net Expenditure		51,400	0	51,400	6,600	0	58,000

(*) Changes to Partnership Funding, CAB £0.8k, Young Devon (£1.3k), CVS (£3.4k), Communities Together (£5.0k)
Members Locality Fund £500 p/member, £15,500

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1102	Tamar Valley Trust	Chris Brook						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Premises Related		52,332	0	52,332	0	0	52,332
	Supplies & Services		25,130	0	25,130	0	900	26,030
	Income							
	Rents		(14,050)	0	(14,050)	0	0	(14,050)
	Fees & Charges		(15,330)	0	(15,330)	0	0	(15,330)
	Net Expenditure		48,082	0	48,082	0	900	48,982

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1104	Land & Investment Properties	Chris Brook						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Premises Related		0	37,000	37,000	0	0	37,000
	Income							
	Rents		0	(365,000)	(365,000)	(100,000)	(643,000)	(1,108,000)
	Net Expenditure		0	(328,000)	(328,000)	(100,000)	(643,000)	(1,071,000)

(*) Additional income from Commercial Property Investments

Other Adjustments - represents corresponding entries of £643,000 in both W1104 & W6040 to reflect gross rental position and borrowing costs

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1161	Kilworthy Park	Chris Brook						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		94,100	(1,600)	92,500	3,900	0	96,400
	Premises Related		259,016	0	259,016	0	8,900	267,916
	Transport Related		76	0	76	0	0	76
	Supplies & Services		40,484	0	40,484	0	2,000	42,484
	Capital Charges		42,725	0	42,725	0	0	42,725
	Income							
	Fees & Charges		(4,000)	0	(4,000)	0	0	(4,000)
	Rents		(136,550)	0	(136,550)	0	0	(136,550)
	Recharges		(20,200)	300	(19,900)	0	0	(19,900)
	Net Expenditure		275,651	(1,300)	274,351	3,900	10,900	289,151

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc.

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1200	Public Transport Assistance	Tom Jones						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		20,785	0	20,785	(7,600)	0	13,185
	Net Expenditure		20,785	0	20,785	(7,600)	0	13,185

(*) Changes to Partnership Funding, Okehampton Community Transport (£3.8k), Tavistock Ring & Ride (£3.8k)

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1250	Group Managers & CoP Leads	Drew Powell						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		265,500	3,120	268,620	10,000	0	278,620
	Transport Related		3,900	0	3,900	0	0	3,900
	Supplies & Services		0	0	0	0	0	0
	Income							
	Recharges		(129,400)	(1,560)	(130,960)	0	0	(130,960)
	Net Expenditure		140,000	1,560	141,560	10,000	0	151,560

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc.

	Countryside Recreation	Chris Brook	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1306	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Premises Related		3,570	0	3,570	0	0	3,570
	Supplies & Services		6,510	0	6,510	0	0	6,510
	Income							
	Rents		0	0	0	0	0	0
	Net Expenditure		10,080	0	10,080	0	0	10,080

	Leisure Centres	Chris Brook	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1310	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Premises Related		47,475	(47,475)	0	0	0	0
	Third Party Payments		10,000	(10,000)	0	0	0	0
	Capital Charges		332,868	0	332,868	0	0	332,868
	Net Expenditure		390,343	(57,475)	332,868	0	0	332,868

	Outdoor Sports and Recreation	Chris Brook	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1311	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Premises Related		0	0	0	0	0	0
	Supplies & Services		16,510	0	16,510	(1,700)	0	14,810
	Income							
	Rents		0	0	0	0	0	0
	Net Expenditure		16,510	0	16,510	(1,700)	0	14,810

(*) Changes to Partnership Funding, OCRA (£0.7k), SW Rotary Youth Games (£1.0k)

	Employment Estates	Chris Brook	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1400	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Premises Related		106,289	47,000	153,289	0	3,900	157,189
	Supplies & Services		36,012	0	36,012	0	0	36,012
	Capital Charges		90,196	0	90,196	0	0	90,196
	Income							
	Fees & Charges		(10,500)	1,000	(9,500)	0	0	(9,500)
	Rents		(229,525)	(44,000)	(273,525)	0	0	(273,525)
Recharges		(3,000)	(4,000)	(7,000)	0	0	(7,000)	
	Net Expenditure		(10,528)	0	(10,528)	0	3,900	(6,628)

	General Health	Ian Luscombe	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1501	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		14,970	0	14,970	(800)	0	14,170
	Net Expenditure		14,970	0	14,970	(800)	0	14,170

(*) Changes to Partnership Funding, Junior Life Skills (£0.8k)

	Public Health	Ian Luscombe	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1503	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		1,500	(1,500)	0	0	0	0
	Income							
	Fees & Charges		(11,200)	11,200	0	0	0	0
	Net Expenditure		(9,700)	9,700	0	0	0	0

	Licensing	Ian Luscombe	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1531	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		23,560	0	23,560	0	0	23,560
	Income							
	Fees & Charges		(97,811)	(6,200)	(104,011)	0	0	(104,011)
	Recharges		(10,100)	0	(10,100)	0	0	(10,100)
	Net Expenditure		(84,351)	(6,200)	(90,551)	0	0	(90,551)

The salary costs of staff delivering these services are sat within the case management and specialist budgets. An appropriate allocation of these costs will be apportioned to this budget for staff costs.

	Pest Control	Ian Luscombe	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1533	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		14,493	0	14,493	0	1,000	15,493
	Net Expenditure		14,493	0	14,493	0	1,000	15,493

	Pollution Control	Ian Luscombe	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1534	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		19,529	0	19,529	0	800	20,329
	Income							
	Fees & Charges		(23,000)	0	(23,000)	0	0	(23,000)
	Net Expenditure		(3,471)	0	(3,471)	0	800	(2,671)

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1535	Food Safety	Ian Luscombe						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		5,698	0	5,698	0	0	5,698
	Income							
	Fees & Charges		0	(5,000)	(5,000)	0	0	(5,000)
	Net Expenditure		5,698	(5,000)	698	0	0	698

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1536	Health & Safety at Work	Ian Luscombe						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		0	1,500	1,500	0	0	1,500
	Net Expenditure		0	1,500	1,500	0	0	1,500

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1544	Community Safety	Ian Luscombe						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		5,000	1,500	6,500	0	0	6,500
	Net Expenditure		5,000	1,500	6,500	0	0	6,500

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1545	Emergency Planning	Ian Luscombe						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		5,370	0	5,370	0	0	5,370
	Net Expenditure		5,370	0	5,370	0	0	5,370

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1551	Homelessness	Isabel Blake						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		272,737	0	272,737	(12,000)	0	260,737
	Income							
	Rents		(110,000)	0	(110,000)	0	0	(110,000)
	Recharges		(34,190)	0	(34,190)	0	0	(34,190)
	Net Expenditure		128,547	0	128,547	(12,000)	0	116,547
(*) Introduction of Direct Lets Scheme								

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1552	Housing Advice	Isabel Blake						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		470	0	470	0	0	470
	Supplies & Services		730	0	730	0	0	730
	Net Expenditure		1,200	0	1,200	0	0	1,200

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1553	Housing Enabling	Tom Jones						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		98	0	98	0	0	98
	Supplies & Services		5,000	0	5,000	0	0	5,000
	Income							
	Rents		(4,858)	0	(4,858)	0	0	(4,858)
	Net Expenditure		240	0	240	0	0	240

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1555	Private Sector Housing Renewal	Ian Luscombe						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		15,700	0	15,700	0	0	15,700
	Income							
	Fees & Charges		0	0	0	(10,000)	0	(10,000)
	Net Expenditure		15,700	0	15,700	(10,000)	0	5,700
(*) Energy Certificates for Eco Schemes								

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1565	Housing Benefit Payments	Isabel Blake						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Transfer Payments		11,770,000	0	11,770,000	0	(3,592,500)	8,177,500
	Income							
	Government Grants		(11,584,047)	0	(11,584,047)	0	3,592,500	(7,991,547)
	Recharges		(85,000)	0	(85,000)	(50,000)	0	(135,000)
	Net Expenditure		100,953	0	100,953	(50,000)	0	50,953
(*) Additional Housing Benefit Overpayment Recoveries Other Adjustments - this reflects the anticipated decrease in Housing Benefit expenditure due to the projected reduction in caseload from Universal Credit								

			18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
W1568	Housing Benefit Administration	Isabel Blake						
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		13,000	0	13,000	0	0	13,000
	Income							
	Government Grants		(126,487)	0	(126,487)	20,000	0	(106,487)
	Net Expenditure		(113,487)	0	(113,487)	20,000	0	(93,487)
(*) Reduction in Housing Benefit Administration Subsidy								

	Council Tax Collection	Isabel Blake	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1571	Income		£'s	£'s	£'s	£'s	£'s	£'s
	Government Grants		(85,000)	0	(85,000)	0	0	(85,000)
	Recharges		(189,500)	0	(189,500)	0	0	(189,500)
	Net Expenditure		(274,500)	0	(274,500)	0	0	(274,500)

	Council Tax Support	Isabel Blake	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
W1574	Income		£'s	£'s	£'s	£'s	£'s	£'s
	Government Grants		(56,000)	0	(56,000)	0	0	(56,000)
	Net Expenditure		(56,000)	0	(56,000)	0	0	(56,000)